

ABERDEEN CITY COUNCIL

COMMITTEE Finance & Resources

DATE 28 September 2010

DIRECTOR Stewart Carruth

TITLE OF REPORT Supply & Delivery of Vehicles & Items of Plant –
Permission to Procure & Award

REPORT NUMBER: CG/10/161

1. PURPOSE OF REPORT

To obtain approval to:

- i) Conduct a tendering exercise for the Supply and Delivery of Vehicles and Items of Plant and to award contracts as a result of the tendering exercise.

2. RECOMMENDATION(S)

It is recommended that the Committee approve:

- i) The Central Procurement Unit (CPU) conducting a competitive tendering exercise in line with the Council's Standing Orders, Financial Regulations and EU Procurement Legislation for the Supply and Delivery of Vehicles and Items of Plant.

3. FINANCIAL IMPLICATIONS

This will be a joint tender between Aberdeen City and Aberdeenshire Councils.

The value of the tender for the supply and delivery of vehicles and items of plant is estimated to be in the region of £ 700,000. All contracts resulting from the tendering exercise will be run over a period of 2 years,

The costs can be met from the existing Service Capital Expenditure Budget. Should the Service Capital Expenditure Budget increase/decrease for any reason during the contractual period, the purchases anticipated as a result of the tendering exercise will be adjusted to reflect any such budget change(s).

4. OTHER IMPLICATIONS

The Fleet Services Replacement Programme 2010-2012 has been previously approved by Committee and the proposed vehicles and items of plant to be purchased from this exercise form part of this programme.

If this tendering exercise does not progress and the vehicles and items of plant are not purchased to replace those earmarked on the programme then higher maintenance costs will be incurred. This in turn would have downtime implications as not all of the fleet would be operating to full capacity. In turn additional costs would be accrued through hiring vehicles and plant items whilst maintenance and repairs are undertaken.

5. BACKGROUND/MAIN ISSUES

Aberdeen City Council and Aberdeenshire Council currently purchase a large proportion of their vehicles and items of plant requirements through existing Scotland Excel national contractual arrangements and/or existing contracts within the two Councils. This particular tendering exercise is required to source vehicles and items of plant which do not fall under any of the existing Scotland Excel contracts or any existing current contracts within Aberdeen City and Aberdeenshire Councils.

There will be a joint collaborative tender between Aberdeen City Council and Aberdeenshire Council with both Councils implementing the contracts that flow from the tendering exercise. This approach reflects the need to purchase similar vehicles and items of plant giving both Councils the added benefits derived by undertaking larger scale contracts.

The requirement will be advertised in accordance with EU Procurement Legislation and the Council's Standing Orders on Procurement & Contracting.

6. IMPACT

This report links to the Interim Business Plan 2010-2013 as we continue to strive for best value for money and to maximize efficiency in service delivery.

The report also accords to the Carbon Management Plan 2010-2015 as we strive to reduce carbon emissions when refreshing our fleet.

The Climate Change (Scotland) Act 2009 has set challenging targets to reduce carbon emissions by 42% by 2010 and 80% by 2050. The First Minister announced the launch of the Low Carbon Vehicle Procurement Support Scheme at the 2020 Climate Change Conference on 16 June

2010. This procurement exercise will see Aberdeen City Council complying with the recommendations of the Green Fleet Review that was completed by the Energy Saving trust in July 2010, namely to improve fuel and mileage management.

This report has no direct implications in relation to Equalities & Human Rights Impact Assessment.

7. BACKGROUND PAPERS

N/A

8. REPORT AUTHOR DETAILS

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